



Welcome Pack

Table of Contents

Welcome

Scouting

The Group and Sections

The Promise

Uniform

Badge Work

Subscriptions

Trips and Activities

Child Protection and Health & Safety

Photographs / Video Footage

Volunteering in Scouting

Further Information

Group Contacts

Beaver Scouts Uniform and Promise

Cub Scouts Uniform, Promise and Law

Scouts Uniform, Promise and Law

Gift Aid Declaration Form

General and Emergency Contact Information Form

Welcome

Your child has expressed a wish to join us at the 3rd Bookham. Our information pack will provide you with basic information regarding Scouting and the Group. There are a number of forms at the end of this pack that we would appreciate you filling in and returning to us. The purpose and reason for these forms is explained within the pack.

Scouting

The Scout Movement is a global co-educational youth organisation, the largest in the world, with over 28 million Members in 216 countries and territories.

In the UK Scouting is organised through The Scout Association which has a clear purpose:

To help young people achieve their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as Members of their local, national and international communities.

The Scout Association offers everyday (and some more unusual!) adventure and activity to almost 400,000 young people across the UK.

Scouting is open to all young people aged 6 to 25 of every faith and background as long as they are prepared to make the promise. A number of variations of the promise are available to cover a range of faiths and nationalities.

There are also plenty of opportunities for adults to become involved as Leaders, Assistants, and Administrators and as Group Supporters. If you would like to be involved with our Scout Group then please contact one of the Groups Leaders.

As a member of our Group we hope and will endeavour to ensure that your child can help to make the world a better place. Scouting makes a positive contribution to society by helping young people to develop as active members of the community who:

- Are self reliant,
- Are caring,
- Are responsible,
- Show commitment.

However most importantly this continual personal development works best when the young people are working in partnership with adults. They do this by:

- Taking part in a variety of activities and new experiences,
- Exploring the outdoors,
- Participating in teams,
- Taking responsibility,
- Taking part in the Progressive Training Programme

The Programme is a continuous progression of training, activities and awards that covers everything that young people do in Scouting from the age of **6 to 25**.

Whilst the activities they take part in will depend on their age, each Section gives young people the opportunity to learn by doing. The main programme areas are:

- Outdoor and Adventure
- Global
- Community
- Fit for Life
- Creative and Beliefs
- And Attitudes

Leaders are trained to deliver this programme, ensuring our young people stay safe while they enjoy themselves and learn.

The Group and Sections

The Group currently consists of 4 sections

- Beavers 5¾ to 8 yrs Thursday 4.30pm - 5.30pm
- Cubs 8 to 10 ½ yrs, Monday 5.30pm-7.00pm
- Scouts 10 ½ to 14 yrs, Monday 7.10pm-9.00pm
- Explorers 14 to 18 yrs, Wednesday 7.30pm-9.30pm

With all sections there is some flexibility in age ranges.

Explorers are always welcome in any group as Young Leaders

The Group can always benefit from assistance either as a Leader, helper or a member of the Group's Executive or even as occasional specialist skills instructor, passing on skills or hobbies. If you would like to help, in any capacity, please contact us.

The Promise

To become a member of the Scout Association and our group your child will be asked to make a promise at an investiture ceremony. This would normally be undertaken at a Section meeting, however it can be carried out at any event. We would always try and make this a very special event for your child, however it is your child's investiture and would only be carried out when they were ready. Investitures may be delayed so that they could be carried out at a special event e.g. at camp. You, of course, would be more than welcome to witness this ceremony.

The promise that they make will be dependent on the section that they are joining. The general promise for each section is attached; the promise can, however, be altered in a number of ways to take into account religious beliefs; nationality and / or special needs.

In the promise your child will undertake to either "love God" or to do their "duty to God" (or their choice of deity).

Their Leader can generally answer any questions that you or your child may have with regard to the promise.

Uniform

Details of uniform for each section, and the location of badges are attached.

On a Section evening we would normally expect your child to attend in uniform from the waist up. However, for specific activities full or suitable uniform activity-wear may be more suitable. Guidance on the expected uniform for each activity would be provided with details of the proposed event or activity.

- **Beavers** Turquoise sweatshirt and Group scarf
- **Cub Scouts** Dark green sweatshirt and Group scarf
- **Scouts** Teal green smart shirt, Scout belt and Group scarf

The Scout Association produce dark blue uniform “activity” trousers. Navy blue coloured Regatta walking trousers are the same. For events where full uniform is required these activity / walking trousers or dark grey / black “school” type trousers / skirt would be more than adequate. For Scouts, full uniform also includes a brown leather Scout belt.

For activity wear there is a Group T-Shirt.

Badge Work

Members of all ages work towards attaining awards both in their chosen activities, and are awarded badges. From Circus Skills and Street Sports to Imagination and Public Relations, there is a wide range of choice of Activity Badges for all Sections. Hobbies that your child has can also be used to help both “activity badges” and progressive training awards.

These are generally awarded for trying new activities and doing their best at them for the younger sections whilst Scouts do have some badges that specific standards have to be met. Generally the effort needed to obtain the badge or the standard required increases as your child progresses through the sections. In addition though, there are a number of staged Activity Badges these have been designed to provide a unified approach throughout the Sections.

These staged Activity Badges are:

- Air Activities, Community Impact, Digital Citizen, Digital Maker, Emergency Aid, Hike away, Musician, Nautical skills, Navigator, Nights away, Paddle sports, Sailing, Swimmer and Time on the water.

All the Staged Activity Badges have at least 5 stages, with some having many more. This means that a young person can gain whichever badge is appropriate to the level they have reached. It is possible, for example, for a Beaver Scout who is an excellent swimmer to gain a higher-level badge than a Scout who has just taken up the activity.

There are “Joining In” awards which are presented with the numbering indicating how many years the Member has regularly attended and participated in the balanced programme across the whole Scout Movement. Only the highest numbered badge is worn.

Each section has a number of Challenge Badges; these can either be done individually or in groups. On completion of a number of these your child can earn the relevant Chief Scouts Award, the highest award earned worn on their uniform.

- Beaver Scouts – Bronze Chief Scouts Award
 - Cub Scouts – Silver Chief Scouts Award
 - Scouts – Gold Chief Scouts Award
-

When your child is ready to move onto the next section there are moving on awards for each section.

Occasionally your child may be asked to undertake things at home to go towards badge-work or challenges being undertaken at a section meeting.

Subscriptions

At the current time subs are the same for all sections at £40¹ per term.

The Subscriptions help to cover the cost of HQ as well as things like badges and materials for activities carried out at a Section meeting. Some other activities such as camps, may incur extra costs.

In addition during January we have to fulfil the Scout Associations census and pay Capitation for each member of the Group. Failure to pay this, either directly or through targeted fundraising, will result in your child not being allowed to partake in Scouting activities, as Scout Insurance will not cover them.

If at any point paying for either subscriptions, capitation or for activities becomes an issue please speak to one of the Group's Leadership team.

We can claim the income tax paid on all the monies that are paid to us. This includes money paid for subscriptions, capitation and activity costs. This means that for every £1 paid to the Group we can claim 25p back from the Inland Revenue. This would allow us to claim £26.25 per child per year on subscriptions alone. In addition to being an easy fundraising method, it means that we can keep costs of activities as low as possible. To enable us to do this there is a "**Gift Aid Declaration**" form attached.

Trips and Activities

In order to supplement the Section meetings and to ensure that everyone has the best opportunities. There are very few activities that members of The Scout Association are actually banned from doing. Consequently if it is possible, to do something, and there is a large enough request to do something we will try to organise it.

However, when organising trips or activities we often have to impose a cut off date for responses. This is generally due to purchasing tickets, completing all of the necessary risk assessments and making arrangements with the "home contact" for the event or by using the InTouch system.

These cut off dates will be strictly adhered to. Consequently if subsequent to your child being accepted on a trip or activity, if they are unable to attend please let us know as soon as possible.

Child Protection and Health & Safety

The Scout Association's policies, rules, code of behaviour, advice on Child Protection and safety policy are there to ensure our young people stay safe whilst the Programme of activities that we provide is fun, exciting and challenging. Most importantly we must also make sure that all activities undertaken are safe.

It is the policy of The Scout Association (and therefore of the Group) to safeguard the welfare of all Members by protecting them from physical, sexual and emotional harm.

The Scout Association is committed to:

- Taking into account in all its considerations and activities the interests and well-being of young people;
- Respecting the rights, wishes and feelings of the young people with whom it is working;
- Taking all reasonable practicable steps to protect them from physical, sexual and emotional abuse, and
- Promoting the welfare of young people and their protection within a relationship of trust.

All adults aged eighteen or over, no matter what their role or involvement within Scouting, are responsible for putting this policy into practice at all times.

All Leaders and regular helpers have been subjected to, and passed, an enhanced DBS formerly the Criminal Record Bureau (CRB) disclosure. In addition all leaders have passed a basic first aid qualification.

However, accidents occasionally can happen, consequently in order to comply with The Scout Association's own health and safety policies we require certain information regarding emergency contacts (next of kin, emergency contact numbers etc.). If this information changes e.g. change of address or phone number please let us know. A general information contact form is attached. During activities and trips this contact information, including parent or guardian contact information, will be provided to a third party who will not be related to anyone on the activity or trip. This will be the events nominated "home contact". If it is necessary to contact you during the event it is likely to be this person who will contact you.

Further information and consent forms may be required for specific activities.

The Group can cope with members that have special needs, however we do need to know of any special requirements, allergies etc that your child may have.

All information provided is kept in complete confidence. It is normal for us to ask for a new form to be filled in when your child moves sections to ensure that we have up to date information. The only people outside of the Group to have access to any of this information would be a nominated "home contacts" during trips or activities.

InTouch is the system used to manage communications at all Scout activities and events. It is flexible to allow those organising events to implement a system best suited to their particular circumstances.

Photographs / Video Footage

The various sections regularly take part in a wide range of activities, organised at a Group, District or County level. Many of these involve challenging activities, which the youngsters involved often like evidence to prove that they have taken part.

In addition, images of the youngsters enjoying themselves can be extremely useful for publicity purposes, internally (e.g. for use on the Group newsletter), externally (sent to local newspapers, 'Scouting Magazine' (which is provided to Leaders in Scouting) etc.), and on display boards etc. in the Community Centre. Photographs and video footage of the youngsters in the activities may also be used as a training aid (both adult and youngsters) or as validation of adult training.

At Group events it is relatively easy for the Leaders in charge to take suitable and agreeable photographs of the children involved. At larger events such as District or County events, it is not necessarily possible for the Leader to dictate what photographs might be taken or the specific end use of the photographs. However as the photographs would be taken as part of a Scouting event they would need to comply with The Scout Association's Child Protection Policy, as would photographs or video images taken during Group events.

If you do not wish your child to be photographed then please write to your child's section leader stating this. Please note that at large events this will be almost impossible to control.

Volunteering in scouting

Got a question?

1. Do I really have the skills you need?

You don't have to be an adventurer like Bear Grylls to get involved with Scouting. Do you have first aid knowledge? Are you good with numbers? Handy in the kitchen? Or are you a DIY whizz? We all have useful skills and you can volunteer and help in many ways.

2. What if I don't have that much spare time?

Volunteering with us is easy, fun and flexible – how much time you give is completely up to you. Whether you help out once a fortnight, month or term or just at special events or camps, there is bound to be a role you can play, and no matter how you get involved, we'll make sure you're properly trained and supported.

3. What will I get out of volunteering?

As well as gaining externally recognised skills and having a brilliant time, Scouting also offers the chance to build on personal skills, like teamwork, confidence and leadership. A study found that over 90% of our volunteers believe that the skills and experiences they have gained through Scouting have been of relevance to their working or personal lives.

4. My child is in Scouting – is there anything I could do to help?

The short answer is yes. Many of our helpers and leaders are parents of our youth members because they've seen firsthand how Scouting benefits young people and want to give something back. It's also a chance to spend more time with your children and learn new skills. Speak to your child's leader to discuss how you might become involved.

5. Are there any age restrictions on helping out?

As long as you're over 18, you can help out as an adult volunteer in Scouting. There is no upper age limit for adult volunteers. If you are aged between 14 to 18, there is the option of becoming a Young Leader.

Further Information

Further details regarding the uniform, badge requirements and other sectional information can be found on the Internet at www.scouts.org.uk/ the web address is also provided with contact details for each section at the rear of this pack.

Group Contacts

Karen Wheeler - Group Scout Leader -

01372 800712 - karen.wheeler@3rdbookham.org.uk

Ray Vanson - Assistant Group Scout Leader -

07505 904664 - ray.vanson@3rdbookham.org.uk

Rik Page - Explorer Leader -

07980 130260 - rik.page@3rdbookham.org.uk

Fiona Page - Scout Leader -

07980 130270 - scouts@3rdbookham.org.uk

Luke Wheeler - Cub Leader -

01372 800712 - luke.wheeler@3rdbookham.org.uk

Ray Vanson - (Acting) Beaver Leader (Thursday) -

07505 904664 - ray.vanson@3rdbookham.org.uk

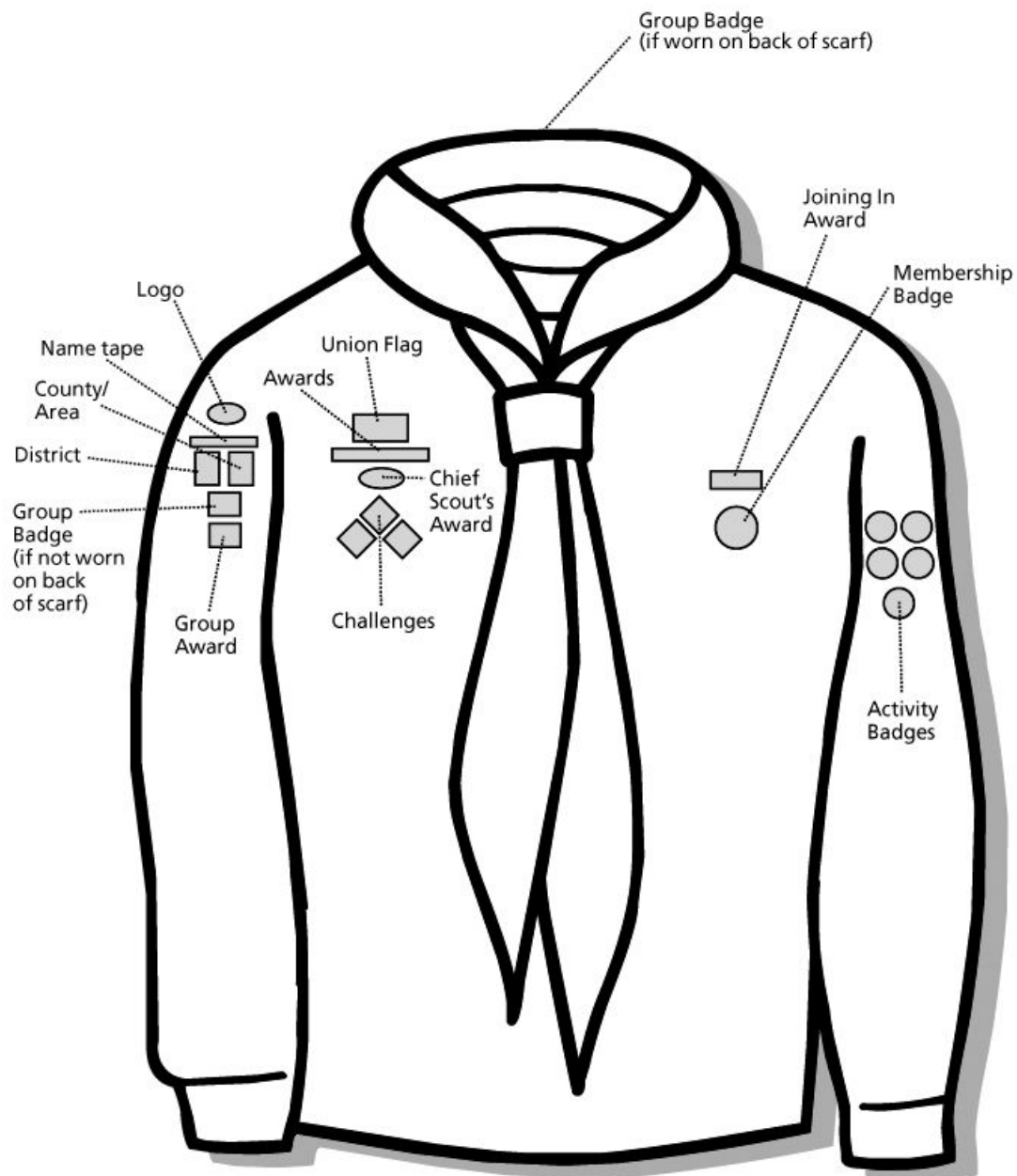
Website – www.3rdbookham.org.uk

 @3rdBookhamSG

Generic Scouting Information

<https://scouts.org.uk/home/>

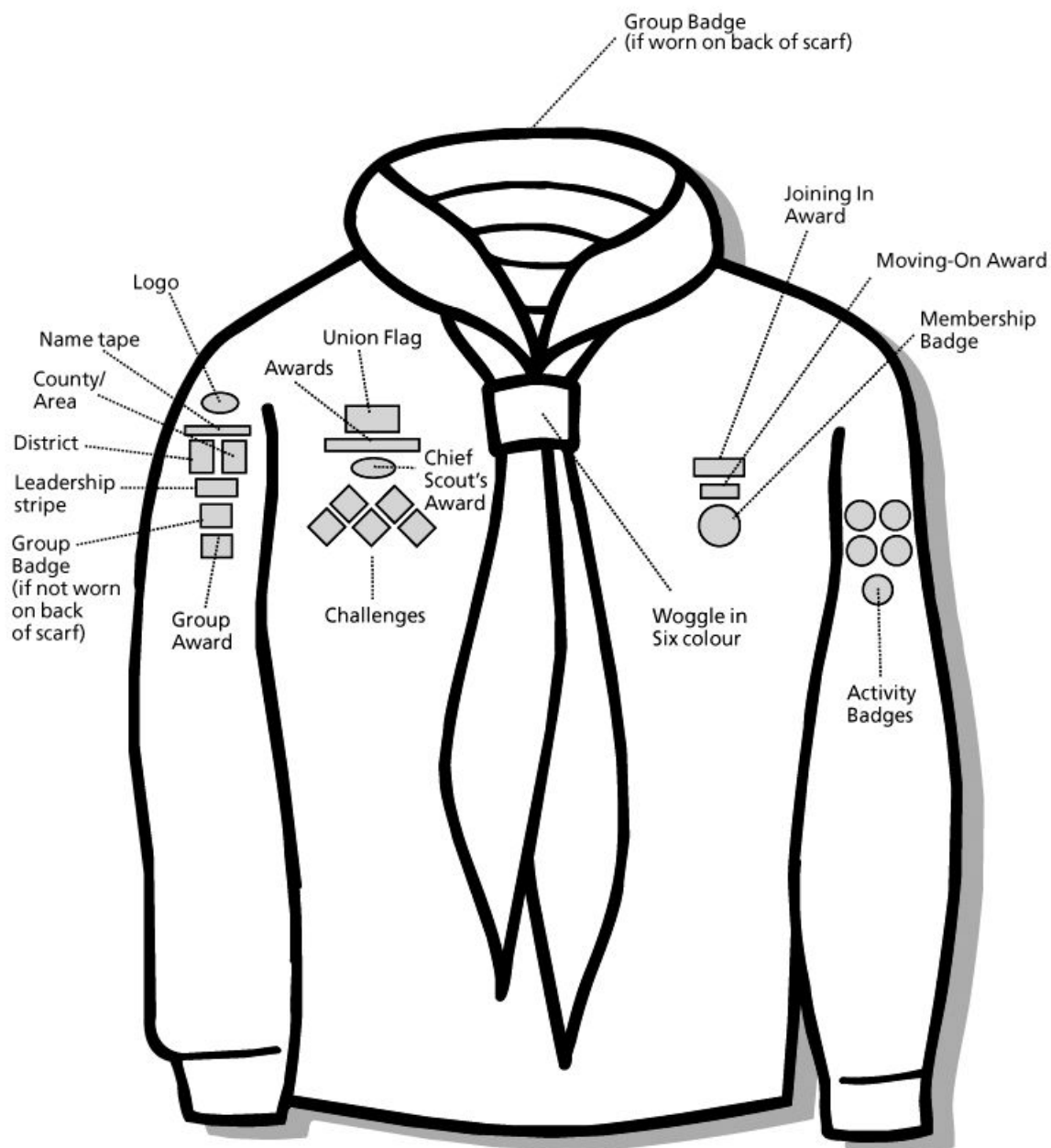
Beaver Scouts Uniform and Promise



The Beaver Scout Promise

I promise to do my best
To be kind and helpful
And to love God.

Cub Scouts Uniform, Promise and Law



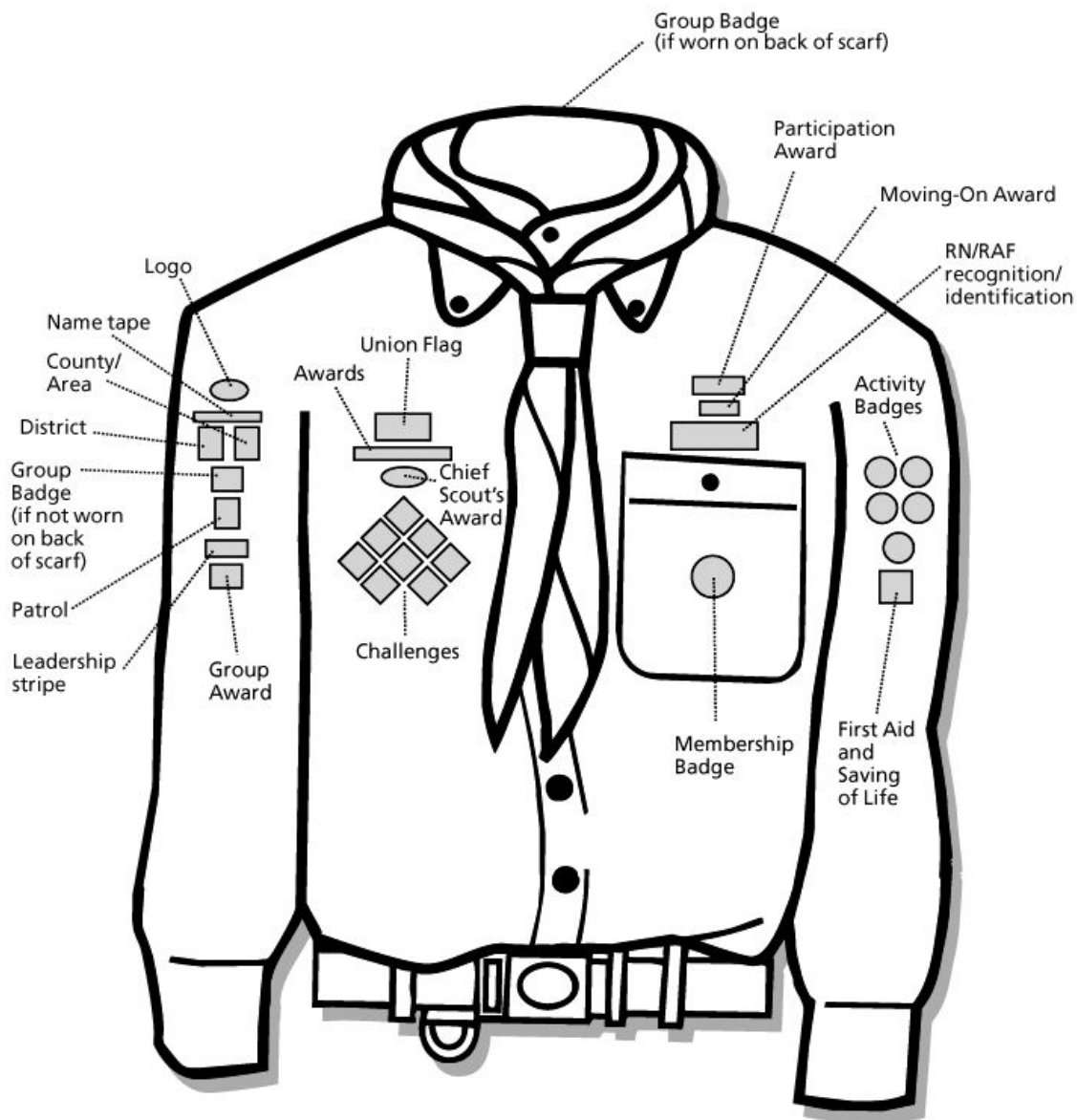
The Cub Scout Promise

I promise that I will do my best
To do my duty to God and to the Queen,
To help other people
And to keep the Cub Scout Law

The Cub Scout Law

Cub Scouts always do their best
Think of others before themselves
And do a good turn every day.

Scouts Uniform, Promise and Law



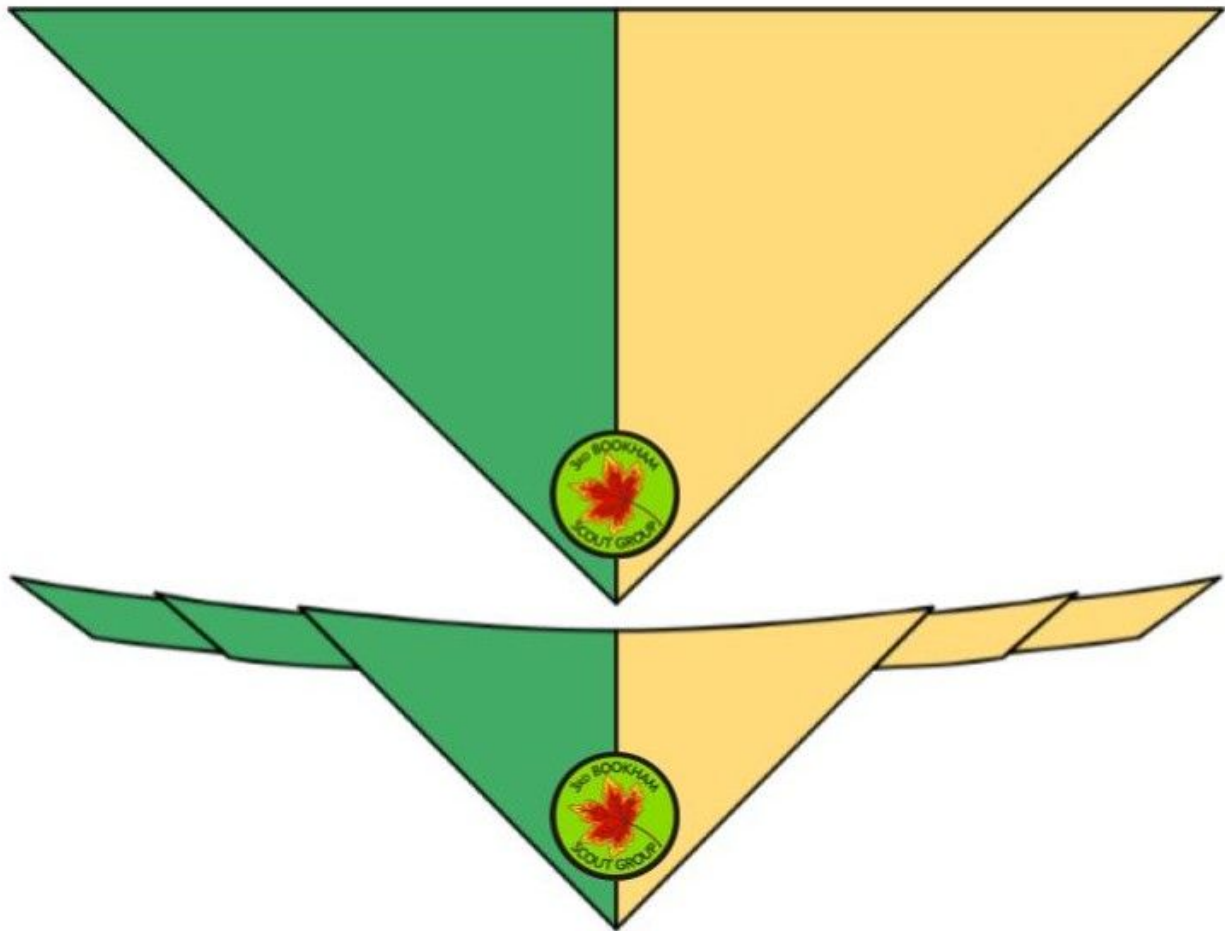
We would also encourage you to purchase Scout Association Activity Trousers to be worn with the uniform shirt. Alternatively your scout can wear black school trousers. Navy (not denim) shorts are acceptable in hot weather.

We also have activity T-shirts that can be purchased

The Scout Promise On my honour, I promise that I will do my best,
To do my duty to God and to The Queen,
To help other people,
And to keep the Scout Law

The Scout Law

- 1) A Scout is to be trusted.
- 2) A Scout is loyal.
- 3) A Scout is friendly and considerate.
- 4) A Scout belongs to the worldwide family of Scouts.
- 5) A Scout has courage in all difficulties.
- 6) A Scout makes good use of time and is careful of possessions and property.
- 7) A Scout has self-respect and respect for others.



Charity Gift Aid Declaration – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

- ☐ I want to Gift Aid my donation and any donations I make in the future or have made in the past 4 years to: **1st Leatherhead Scout Group**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Applicable Child / Children's names: and dates of birth/s

Please notify the charity if you:

- ☐ want to cancel this declaration
- ☐ change your name or home address
- ☐ no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please return this completed form to the Section Leader of the oldest child

General and Emergency Contact Information Form

Childs name:

Date of birth:

Address:

Parents 1 name / telephone number / email address:

Parent 2 name / telephone number / email address:

Any special needs (physical, medical or educational):

Any allergies (nuts, plasters etc) or other medical condition that we need to be aware of:

Any medication that may be required during a Scouting Activity (asthma inhaler, epi-pen etc)

If my child requires the above they know how to administer it: YES / NO

They are likely to be able to self administer: YES / NO

Emergency Contact Other than parents shown above

Name:

Relationship to the member:

Telephone number/Mobile number/Email address

Doctor's name/ telephone number:

Doctor's address:

Signature:

Date:

Name (Printed)
